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**Antelope Valley Transit Authority**

**Regular Meeting of the Board of Directors**

**Tuesday, September 26, 2023**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**OFFICIAL MINUTES**

**CALL TO ORDER:**

Chairman Crist called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

Director Ohlsen led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Eric Ohlsen, Director Raj Malhi, Director Michelle Flanagan, Alternate Director Kathryn Mac Laren

**APPROVAL OF AGENDA:**

On a motion by Vice Chair Knippel and seconded by Director Malhi, the Board of Directors approved the agenda as comprised.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Ohlsen, Malhi, Flanagan,  
Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:**

Charlotte Baxter thanked Esteban, Carlos, and Amalia for assisting her with Dial-A-Ride and the operators for their promptness. She stated the MV operators informed her that they are unhappy with MV Transportation.

Fran Sereseres expressed appreciation for the Dial-A-Ride service and operators. Chairman Crist requested Ms. Sereseres to voice her concerns and support to Metrolink to add additional trains to the Antelope Valley Metrolink line.

Jack Danielson, Field Representative for Senator Scott Wilk, reported on Senate Bill (SB) 446 Nonprofit and cooperative corporations: ratification or validation of noncompliant corporate actions, SB 698 California Council on Science and Technology Policy Fellows: status of services, SB 247 Alcoholic beverages: licensing exemptions: barbering and cosmetology services, and SB 14 Serious felonies: human trafficking.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):**

**SRP 2 LEGISLATIVE REPORT FROM ASSEMBLYMAN JUAN CARRILLO**

Assemblyman Juan Carrillo thanked the Board for their leadership in connecting the Antelope Valley and Victor Valley Lines and hosting the Selection Committee Regional Transportation Solutions meeting.

He reported on the Brightline West and California High-Speed Rail Projects, Assembly Bill (AB) 126 Vehicular air pollution: Clean Transportation Program: vehicle registration and identification plate service fees: smog abatement fee: extension, AB 448 Juveniles: relative placement: family finding, AB 744 California Transportation Commission: data, modeling, and analytic software tools procurement, AB 843 Electronic benefits transfer system, AB 965 Local government: broadband permit applications, and AB 1536 Cash Assistance Program for Aged, Blind, and Disabled Immigrants.

Chairman Crist requested the Assemblyman to work with the city of Palmdale to install reserve hydrogen stations at all new gas stations.

**SRP 1 LEGISLATIVE REPORT FROM ASSEMBLYMAN TOM LACKEY'S OFFICE**

Pamela Balch, District Director for Assemblyman Lackey, encouraged constituents to contact Governor Newsom's office requesting that he not sign SB 253 Climate Corporate Data Accountability Act, SB 770 Health care: unified health care financing, SB 253 Climate Corporate Data Accountability Act, SB 627 Displaced workers: notice: opportunity to transfer, SB 81 Parole hearings, and SB 799 Unemployment insurance: trade disputes:

eligibility for benefits. She reported that the Governor vetoed AB-316 Vehicles: autonomous vehicles, co-authored by Assemblyman Lackey.

**Director Loa replaced Alternate Director Mac Laren at 10:27 a.m.**

**SRP 3 PRESENTATION TO AVTA EMPLOYEE OF THE MONTH FOR AUGUST 2023**

Facilities Superintendent Aric Colvin presented the Employee of the Month award for August 2023 to Facilities Maintenance Worker James Anderson.

**SRP 4 PRESENTATION TO MV TRANSPORTATION COACH OPERATOR DAMIEN KING FOR GOING ABOVE AND BEYOND**

Executive Director/CEO Martin Tompkins showed the video of the altercation. He presented an Above and Beyond award to Coach Operator Damien King for thinking clearly and acting quickly to keep his passengers safe during the gunfire altercation on 10<sup>th</sup> St. West and Avenue I.

MV General Manager Mike Sherrill presented Mr. King with a plaque, gift certificate, and gift card. Director Malhi offered him a gift certificate to Malhi's Indian Cuisine Restaurant.

Mr. Tompkins also detailed the staff's involvement in locating video footage connected to the shooting of Los Angeles County Sheriff's Deputy Ryan Clinkunbroomer. He thanked Esteban Rodriquez and Aitor Urionabarrebechea for assisting him with this effort.

**SRP 5 PRESENTATION TO MV TRANSPORTATION EMPLOYEE AND OPERATOR OF THE MONTH FOR AUGUST 2023**

Mr. Sherrill presented the Operator of the Month award to Luis Reyes Rios.

**SRP 6 PRESENTATION TO AV TRANSPORTATION SERVICES (AVTS) EMPLOYEE OF THE MONTH FOR AUGUST 2023**

AV Transportation Services President Art Minasyan presented the Employee of the Month award to Sanobia Scott.

**SRP 7 AVTS MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR AUGUST 2023**

Mr. Minasyan presented the report.

**SRP 8 LEGISLATIVE REPORT AND FINANCE UPDATE FOR SEPTEMBER 2023**

Chief Financial Officer Judy Vaccaro-Fry provided an update on the state's infrastructure, legislative session, new guidelines for the Transit and Intercity Rail Capital Program and new Zero-Emission Transit Capital Program, increased tax revenues, Federal Transit Administration grant programs, transit funding, federal budget, and Los Angeles Police Department's deployment of BolaWrap devices to officers patrolling L.A. Metro buses and trains. The Board discussed the increased tax revenues.

**SRP 9 MAINTENANCE KPI REPORT FOR AUGUST 2023**

Maintenance Compliance Analyst Joseph Sanchez presented the report. The Board discussed the 60-foot buses. Mr. Tompkins noted that he met with the city of Lancaster staff regarding the rising costs at Sgt. Steve Owen Memorial Park.

**SRP 10 OPERATIONS KPI REPORT FOR AUGUST 2023**

Mr. Sherrill presented the report. Terrence Thompson, MV Transportation's Regional Vice President of Customer Service, introduced MV Transportation's new General Manager, Juan Antonio Lopez.

**CONSENT CALENDAR (CC):**

- CC 1 BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 22, 2023**  
Approve the Board of Directors Regular Meeting Minutes of August 22, 2023.
- CC 2 FINANCIAL REPORT FOR AUGUST 2023**  
Receive and file the Financial Report for August 2023.
- CC 3 RESOLUTION NO. 2023-010, AUTHORIZING THE EXECUTIVE DIRECTOR/CEO AND/OR CHIEF FINANCIAL OFFICER TO EXECUTE AGREEMENTS NECESSARY FOR THE BUS REPLACEMENT PROJECT WITH FUNDS FROM THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM FOR FISCAL YEAR 2023/2024 (FY 2024)**  
Adopt Resolution No. 2023-010, authorizing the Executive Director/CEO and/or Chief Financial Officer to execute agreements necessary for the Bus Replacement project with funds from the California State of Good Repair Program for FY 2024.
- CC 4 RESOLUTION NO. 2023-011, AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR THE BUS REPLACEMENT PROJECT WITH FUNDS FROM THE CALIFORNIA**

**STATE TRANSIT ASSISTANCE PROGRAM FOR FISCAL YEAR 2023/2024 (FY 2024)**

Adopt Resolution No. 2023-011, authorizing the execution of the certifications and assurances for the Bus Replacement Project with funds from the California State Transit Assistance Program for FY 2024.

**CC 5 DESTRUCTION OF RECORDS**

In accordance with AVTA's Record Retention Policy, authorize the destruction of the on-site records (paper, electronic, audio, photographic, etc.) detailed on the Records Destruction list.

**CC 6 AUTHORIZE THE EXECUTION OF CONTRACT #2024-11 FOR COMMUTER BUS RE-POWER – CECIL FOUST**

Authorize the Executive Director/CEO to execute Contract #2024-11 to repower one MCI D4500 commuter coach with Complete Coach Works not to exceed \$400,000.

On a motion by Director Loa and seconded by Vice Chair Knippel, the Board of Directors approved the Consent Calendar.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Ohlsen, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

**RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO**

Mr. Tomkins thanked Chairman Crist for his support following the shooting of Deputy Clinkunbroomer.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

Chairman Crist requested a moment of silence in memory of Los Angeles County Sheriff's Deputy Ryan Clinkunbroomer.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:15 a.m. to the Regular Meeting of the Board of Directors on October 24, 2023, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 24<sup>th</sup> day of October 2023.



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Marvin Crist, Chairman of the Board

ATTEST:



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Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact Karen Darr, Clerk of the Board, at (661) 729-2206 to arrange to review a recording.